ICM STEP BY STEP

A POLISH UNIVERSITY'S CASE

West Pomeranian University of Technology, Szczecin

ICM CONTACT SEMINAR
Warsaw 10-12 April 2019

West Pomeranian University of Technology, Szczecin (1 January 2009 merger of **Szczecin Technical University** and **Szczecin University of Agriculture**)

- 10 Faculties
- ca. 8500 students, 920 academic staff, 970 non-academic staff
- ca. 200 Erasmus+ agreements
- Erasmus mobility participant since 2000/2001
- outgoing mobility:
  SMS (studies) 60, SMP (practical training) 32,
  STA (teaching) 80, STT (training) 15
- incoming SMS (studies) mobility: ca. 300

ICM (KA107 Partner Countries) mobility so far (4 years):

- **4 countries**
- **6 partner universities (currently 4)**
- **66 incoming flows (33 students),**
- **15 outgoing flows (14 teachers, 1 student)**

ERASMUS+ PROGRAMME

Student-centered

Focused on the **enhancing quality of education and personal and institutional development**

Skills, knowledge and competences

Learning outcomes

Graduates

Employability

Labour market needs and requirements

Modernisation, reform, change

Development, capacity building

ECHE

Erasmus University Charter for Higher Education 2014-2020

= the right to participate in the Erasmus+ programme and apply to National Agency for funds

By signing it, a university „undertakes to contribute to the EU's modernisation and internationalisation agenda in higher education"

„QUALITY CERTIFICATE" - implementation monitored by National Agency
RECOGNITION:
1)   learning outcomes gained abroad (study and placement purposes)
2)   effects of staff mobility for teaching and training

mobility results for institutional development and capacity building
!!! Non-compliance may lead to the withdrawal = no right to participate

ICM (Partner countries) – ECHE obligations are included in the Inter-Institutional Agreement signed by a legal representative (Rector)

ICM - WHERE SHALL WE START?

ERASMUS+ PROGRAMME GUIDE!

ERASMUS GUIDE FOR HIGHER EDUCATION

KEY ACTION 1 – LEARNING MOBILITY OF INDIVIDUALS

MOBILITY PROJECT FOR HIGHER EDUCATION STUDENTS AND STAFF

4 QUALITY QUESTIONS

1. **RELEVANCE OF THE STRATEGY**
2. **QUALITY OF THE COOPERATION ARRANGEMENTS**
3. **QUALITY OF PROJECT DESIGN AND IMPLEMENTATION**
4. **IMPACT AND DISSEMINATION**

QQ 1: STRATEGY

RELEVANCE OF THE STRATEGY:

„Explain why the planned mobility activities project is relevant to the internationalisation strategy of the universities involved (both in the Programme and Partner Country)"

↓

So there must be one ☺

YOUR INTERNATIONAL STRATEGY SHOULD DEFINE:
- **WHO (AND WHY)**
- **WHERE (AND WHY)**
- **WHAT (AND WHY)**
- **WHEN**
- **HOW**
- **SOURCE OF FUNDING (IF NECESSARY)**

QUALITY OF COOPERATION ARRANGEMENTS
- „Detail your previous experience of similar projects (…) (if any)
- Explain how responsibilities, roles and tasks will be defined"
- Provide information of previous / planned cooperation with non-academic partners in the Country (if any)

CONSIDER:

- Former **mobility of students**
- Former **mobility of academic staff**
- Former **cooperation** (research projects, joint conferences, PhD tutoring)

- What are my University's **obligations (partner role)**?
    Project managment: build structure (appoint units and people), provide information, organise selection, report, **communicate (!)**
    Mobile participants: prepare, support, recognise, use for development and capacity building

QQ 3: QUALITY OF PROJECT DESIGN AND IMPLEMENTATION

Present the different phases of the project:
- **Selection of participants**
- **Support provided to participants**
- **Recognision of their mobility period (in particular the Partner Country)**

CONSIDER:

- **Timeline** **(Sequence of events? When?)**
- **How are you going to communicate vital information to your community?**
- **Which units and positions will be involved? Who will be responsible for what in your University?**
- **Procedures of academic recognition (inform mobile participants in advance!)**

QQ 4: IMPACT AND DISSEMINATION

- **Explain the desired impact of the mobility project on participants, both HEIs, partner organisations at local, regional and national levels.**

- **What measures will be taken to disseminate the results at faculty and institutional level as well as outside the university**

CONSIDER:

- **How will students and staff benefit?**
- **How will the faculty and University as a whole benefit?**
- **What other persons/bodies should be interested in the results?**
- **Whom and how are you going to inform about the results? (numbers are just the beginning!)**

Choice of ICM Partner Countries and institutions based so far on:
- Priority areas defined in institutional strategy
- Former cooperation (bilateral agreements, TEMPUS programme)
- Historical developments

▼

Eastern Partnership, Asia:

Belarus: Belarusian State Agricultural Academy, Gorki (economics)
Georgia: Georgian Technical University (engineering trades, IT, physics)
Ukraine: 1) National Technical University of Ukraine – „Igor Sikorsky Kyiv Politechnic Institute" (engineering trades, IT)
2) Lviv Polytechnic National University (architecture) – 2019/2020
Viet Nam: Vinh University (fisheries)

Potential partner: Before an Inter-Institutional Agreement is signed

1) **Letter of intent** (declaration to observe ECHE, appointment of local project coordinator, mobility project vs. Institutional strategy of internationalisation **(ideally: by end of November)**

2) **Questionnaire** (level of internationalisation, former experience with recognising learning outcomes)

3) **Input for Quality Questions** (**end of December at the latest**)
   Q and A for clarification (January)

Renewing / Signing the IIA with new partners (January)

Application for funds submitted to NA (by the end of January)

During the project each stage reported and monitored (information, selection, preparation, during mobility, recognition)

PROPOSED SCHEDULE:

October – November: selection of students and STA staff

Winter semester: STA mobility if possible (added value – first-hand information on host faculty, university and country)

Summer semester: SMS mobility, STT week (selection January – March)

KA107 STT week organised by ZUT:

- **Target group defined in advance**
- **Fixed training programme:**

2015/2016: ECHE requirements, management of Erasmus+ mobility projects

2016/2017: dissemination of mobility project resuts (Polish NA representative)

2017/2018: recognition of learning outcomes (Bologna expert)

2018/2019: enhancing teaching and curriculum development skills (teacher trainer)

Learning opportunity for ZUT staff !
Critical review of existing systems, tools, procedures

ICM – DO

- **Know where you are going (strategy, objectives, benefit, impact)**
- **Consider the right partners (similar profile, comparable programmes)**
- **Revise IIA (ECHE) obligations (academic recognition!)**
- **Define tasks**
- **Appoint responsible units/positions**
- **Introduce clear procedures**
- **Think about details**
- **Work in a team!**
- **Communicate!**
- **Share the results**
- **Be flexible**

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ERASMUS+ ICM
Quick reference guide for participating HEIs in Partner Countries, p. 3

„The grant foresees organisational support (OS) of €350 per mobile participant (up to the first 100 participants; €200 for each additional participants), for both incoming and outgoing students or staff, to cover costs directly linked to the implementation of mobility activities (…). Any split between participating institutions should be **agreed upon by all partners on a mutually acceptable basis and set out in the inter-institutional agreement**."
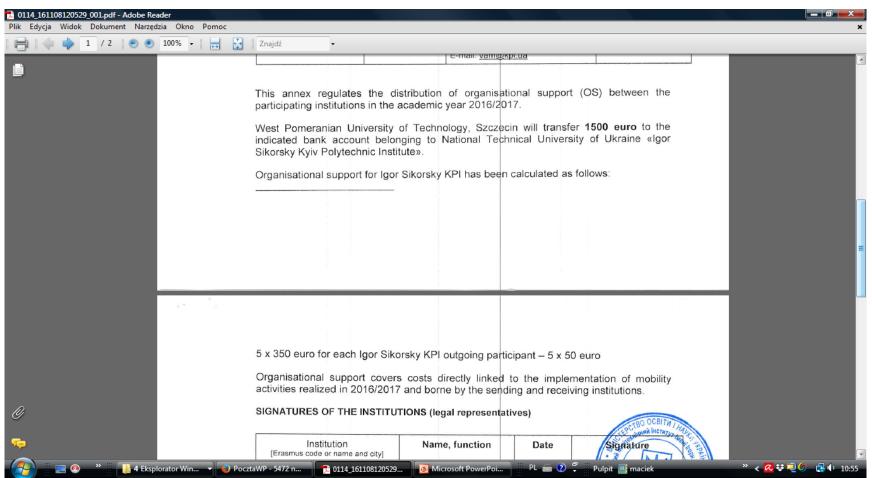
http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus/files/library//guide-credit-mobility_en.pdf

Annexes to Inter-Institutional KA107 Agreement (renegotiated every year)

incoming participant: 300 euro (Partner) + 50 euro (WPUT)

THANK YOU AND GOOD LUCK :-)

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