

1st day (Wednesday):

- 14:15 – 15:00 Registration of participants attending Warsaw sightseeing (*lobby, ground floor*)
- 15:15 – 18:45 Warsaw sightseeing
- 18:30 – 19:00 Registration of other participants (*lobby, ground floor*)
- 19:00 Dinner with ice-breaking activities (*cottage house in the garden*)

2nd day (Thursday):

- 9:30 – 10:30 **Opening by the Polish NA** (*Bursztynowa & Diamentowa halls, ground floor*)
- Introductory presentations by National Erasmus+ Offices from Partner Countries and the Polish Erasmus+ National Agency: **Georgia** (Nino Urushadze), **Kosovo** (Goran Lazic), **Moldova** (Ana Samson), **Ukraine** (Kateryna Zhdanova) and **Poland** (Renata Smolarczyk) **as a destination country for Erasmus+ mobility**
- 10:30 – 12:30 **Practical tips on ICM (reality, best practices, advices for newcomers):**
- Searching for partners and arrangements for respecting obligations stated in the inter-institutional agreement;
 - Preparation of the ICM application: division of tasks, work schedule (“step by step” - from the decision till the submission of the application), detailed setting of obligations resulting from inter-institutional agreement;
 - Communication methods between partners on different stages of cooperation – identification of easiest and more efficient ones.
- Agata Bruska, West Pomeranian University of Technology, Poland
Olena Gorobchenko, Sumy State University, Ukraine
- Introductory presentations are to be followed by discussion in smaller groups.*
- 12:30 – 14:00 Lunch (*hotel restaurant, ground floor*)
- 14:00 – 16:00 **Practical tips on ICM II (reality, best practices, advices for newcomers):**
- Recruitment of students;
 - Preparation before the mobility, including intercultural and safety issues;
 - Buddy system – how it works and what are the benefits from it?
- Elżbieta Kielak, Poland
David Gegetchkori, Akaki Tsereteli State University (ATSU), Georgia
- Introductory presentations are to be followed by discussion in smaller groups*
- 16:00 – 16:30 Coffee break
- 16:30 – 18:30 **Speed dating and networking**
- 19:00 Dinner (*cottage house in the garden*)

3rd day (Friday):

- 09:30 – 10:00 **Networking** (*Bursztynowa & Diamentowa halls, ground floor*)
- 10:00 – 11:30 **Academic recognition – rules in Erasmus+, documents regulating the process of recognition:**
- How we understand full and automatic recognition?
 - What works well, what needs improvement?
 - Future without papers – what is the HEIs opinion?
- Beata Skibińska, FRSE, Poland
Ana Samson, NEO Moldova
Prof. Ajtene Avdullahi, “Isa Boletini” University of Mitrovica, Kosovo
- An introductory presentation and country interventions are to be followed by plenary discussion.*
- 11:30 – 12:00 Coffee break
- 12:00 – 13:00 Wrap-up, conclusions (2nd Day sessions) and closing
- 13:00 – 14:30 Lunch (*hotel restaurant, ground floor*)